



STATE OF NEW MEXICO

GOVERNOR'S COMMISSION ON DISABILITY



Michelle Lujan Grisham
Governor

Linnea Forsythe
Acting Agency Director

Curtiss Wilson
Acting Chairperson

Emergency Guidelines Regarding RAMP Application Procedures and Construction Timelines

On March 11, 2020, Governor Michelle Lujan Grisham declared a public health emergency and issued Executive Order 2020-004. The New Mexico Governor's Commission on Disability ("Commission") is aware that the public health emergency has impacted the availability and provision of in-person services that are typically provided by the Commission and its staff, including those services provided under the Residential Accessibility Modification Program (RAMP). The Commission is also aware of the concerns regarding in-person contact and the impact that teleworking has had on the Commission's staff. The Commission is dedicated to continuing to provide services without interruption and recognizes that in order to allow greater public access to the RAMP, the adoption of temporary guidelines are necessary to ensure that all RAMP applications and projects continue to move forward seamlessly. Therefore, the Commission hereby unanimously adopts the following temporary procedures for the RAMP which will remain in place for the duration of the public health emergency:

1. The Commission will temporarily suspend the acceptance of applications in-person. Applications will be accepted via mail, electronic mail, or fax.
2. The Commission will accept a copy of a signature and will make every effort to obtain an original signature before the completion of the RAMP project.
3. The Commission and the RAMP Project Manager may extend the time a contractor has to begin work on a project because of concerns regarding COVID-19 exposure, the availability of construction materials and safety for employees and RAMP clients. In the event delays are expected, the contractor will immediately inform the RAMP Project Manager in writing of the delay and request an extension of time. The RAMP Project Manager will review the request, issue the extension and inform the RAMP client of the extension and any delay that may result.
4. The Commission will continue to monitor the COVID-19 situation, its impacts on its clients, and will adjust these guidelines as necessary.
5. Any questions regarding this resolution should be directed to the Commission via email at gcd@state.nm.us.

By: Curtiss L Wilson
Curtiss Wilson, Acting Chair
New Mexico Governor's Commission on Disability

Date: 1/14/2021